



FUTURE INTENDED.

FUTURE IMPLEMENTED.

DKOU2024

Deutscher Kongress für Orthopädie und Unfallchirurgie

Berlin, 22 - 25 October



German Congress of Orthopaedics and Traumatology (DKOU)

Berlin, 22 – 25 October 2024

INFORMATION AND PROCEEDING STAND ALLOCATION





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<u>Congress:</u>	German Congress of Orthopaedics and Traumatology (DKOU) 2024
<u>Date:</u>	22 - 25 October 2024
<u>Congress presidents:</u>	Prof. Dr. Markus Scheibel, Univ.-Prof. Dr. Andreas Seekamp, Dr. Tobias Vogel
<u>Venue:</u>	Messe Berlin/Südgelände Berlin ExpoCenter City (South Entrance) Jafféstraße 14055 Berlin, Germany
<u>Organizer:</u>	Intercongress GmbH
<u>Exhibition areas:</u>	Trade fair halls: Halls 2.2 and 4.2
<u>Industry portal:</u>	Booking link and manual to register in the industry portal
<u>Topics:</u>	https://dkou.org/en



GUEST NATIONS:

Denmark and Switzerland

CONTACT FOR EXHIBITION AND MARKETING BENEFITS

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DKOU WILL BE SUBMITTED FOR ASSESSMETN AT CVS OF ETHICAL MEDTECH



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PROCEEDINGS AND CONDITIONS OF BUSINESS FOR THE ALLOCATION OF EXHIBITION SPACE

Exhibitor's suitability

The event is open primarily for manufacturing firms. Distributing companies and importers can be admitted as an exhibitor if they can prove the exclusive right to distribute for the Federal Republic of Germany. Intercongress GmbH decides on the admittance of an exhibitor after consultation with the initiator. There is no claim on admittance to the event.

The exhibitor may only use the stand for himself. The entire or partial lease to other companies needs the approval of the organiser and a separate written stand application of the co-exhibitor. This may raise the price of the area rental or result in an additional co-exhibitor's fee. The co-exhibitors are responsible for all contract duties as joint debtor.

The exhibitor must stand in a positive financial respect with Intercongress GmbH. The organiser reserves the right to take away the authorisation to the event from companies which in the past have not fulfilled their financial obligations on time.

Allocation procedures

Exhibition spaces will be awarded according to the extent and the duration of the support within the scope of the participation at the joint congress of BVOU, DGOOC and DGU since 2003.

2 loyalty points will be awarded for each participation year since 2003. This results in 36 groups with 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 24, 26, 27, 28, 29, 30, 32, 33, 34, 36, 38, 39, 40, 41 or 42 points. Uneven points exist because of delay in paying the fee or untimely dismantling.

Loyalty Points:	63 companies having	33 to 40 loyalty points
	29 companies having	27 to 32 loyalty points
	32 companies having	21 to 26 loyalty points
	49 companies having	15 to 20 loyalty points
	134 companies having	8 to 14 loyalty points
	590 companies having	1 to 7 loyalty points

[In case you need information concerning your loyalty points, please send an email to thomas.miltz@intercongress.de](mailto:thomas.miltz@intercongress.de)

Companies which have merged with other companies or have bought up other companies can decide on the use of the highest number of loyalty points. Nevertheless, **an addition of loyalty points is excluded.** All applications for transfer of loyalty points must be submitted in written form to Intercongress and have to be confirmed by Intercongress.

In addition, Intercongress GmbH reserves itself the right to apply other procedures to the booth assignment, provided that these seem to be more suitable.

The exhibition will be planned to reach an optimum space partitioning. Loyalty points, date of receipt of your application and size of stand area are factors which will be taken in consideration.

If required, Intercongress GmbH will change the first plan to do justice to all wishes.

Choice of stand area

Please inform us about your desired kind and size of exhibition stand and the preferred exhibition hall by using the industry portal. Starting mid of April, the floor space in halls 2.2 and 4.2 will be allocated in accordance to the stated requests. Thus, you are absolutely free in your choice of kind and size.

As the date of receipt of the stand application is decisive on the preferential consideration during the surface assignment for companies with the same number of loyalty points, it is **advisable to send in the stand application as early as possible.**

Should none of your wishes on the stand application be possible to realise, you will receive a proposal which orientates itself at the booth size stated by you.

Stand allocation

To take part in the first stand allocation your stand application has to reach Intercongress GmbH via the industry portal until **10 April 2024.** The receipt of your stand application in the industry portal is crucial for the participation in the first allocation.

The receipt of these applications is confirmed directly via email. Please note, that this interim confirmation is no confirmation of your stand choice; it informs you only that your stand application has been received.



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Applications reaching Intercongress GmbH until 10 April 2024 will be considered within the scope of the first stand allocation – for companies with the same number of loyalty points, the date of receipt of the stand application decides on the preferential consideration during the surface assignment. **Hence, it is sensible to send the stand application in as early as possible.**

Applications reaching Intercongress GmbH from 11 April 2024 will only be considered after the first stand allocation has been completed and the stand confirmations have been sent to the exhibitors of the first allocation session.

If at that time no more free surfaces are available, these companies will be put on a waiting list. The date of the receipt of the stand application decides the order on the waiting list. In this case, Intercongress will send notifications about the order on the waiting list. As soon as surfaces are released by cancellation, these companies are informed about the vacant surfaces.

Terms of payment

After allocation of the stand areas, the invoices with the stand fees will be conveyed. They have to be paid within 4 weeks – the exact payment date will be shown on the invoice.

Late payments result in the loss of 1 loyalty point.

No company is allowed to the congress, before the stand fee has been paid completely. Please note that with open accounts, no set-up and dismantling passes will be sent out, either.

Cancellation conditions

Cancellations or other changes have to be effected in writing and are valid only with written confirmation by Intercongress.

With receipt of a written cancellation for a booth area from 22 April 2024 until 21 August 2024, 50% of the full rental costs are raised without additional costs, before 22 April 2024 25% of the full rental costs are raised without additional costs.

No refunds will be affected for cancellations from 22 August 2024 or non-appearance of the exhibitor to the event.

Companies which do not inform Intercongress about their absence in writing will not be admitted to the congress in 2025.

Untimely stand dismantling

The dismantling of the exhibition booths starts approximately on Friday, 25 October 2024, at 4.30 pm. With the booking of the exhibition space the exhibitor confirms that he will not dismantle earlier.

Untimely dismantling or partial broaching of the booths is not admissible and is punished with a contractual penalty of 50% of the rental cost.

Furthermore, with untimely dismantling, 1 loyalty point will automatically be drawn off.